



## COVID-19 POLICY

This policy is subject to change in light of updated UK Government guidance and has been formulated to support the delay of the spread of the pandemic, whilst minimising the impact on our stakeholders and the UK food supply and utility services industries. We operate in a defined critical sector and will continue to focus on minimising the risk of spreading the virus in all our operations.

- Delivery drivers maintain the social separation distance at all times and remain in restricted movement areas, at least 2m from other people. Screens between drivers and weighbridge staff are in use and handwashing facilities on arrival and prior to departure from OME X sites are facilitated in segregated, single person sanitised welfare blocks
- Visitors to OME X sites are required to complete a COVID-19 Visitor Questionnaire prior to entry to site
- The 2m social distancing rule is promoted across all OME X sites. Where the social distancing guidelines cannot be followed in full, all mitigating actions to reduce the risk of transmission are being taken as outlined at .GOV
- Any visit to a site with a known COVID-19 infection or where COVID-19 isolation is in place will be communicated by nominated logistics personnel
- A COVID-19 risk assessment is carried out prior to any internal or external meeting and an Operation Procedure is followed

Suppliers and customers should be aware that all parts of the business continue to operate as normal, with due regard of all methods of control of spread of the virus. Employees are regularly informed of the current situation and provided with the latest .GOV information via a single point of communication and they know who to contact with any questions or in the event of needing to self-isolate.

Home working continues to be in place for all employees whose role permits it.

All OME X sites display the latest .GOV advice notices that are strictly adhered to.

We continue to have robust hygiene procedures and business continuity management plans in place. A list of parallel working skills has been utilised and cross training has been completed to enable staff to cover in the event of a colleague being unavailable.